



Saint Joseph School

Educating for Life with the Heart and Mind of Christ

RE-REGISTRATION PACKAGE



IMPORTANT DATES

February 20, 2012 – March 6, 2012 Re-Registration Application deadline
(Non-refundable fee of \$70 is due with application).

April 16, 2012 Annual Fees deadline
(Add a \$20 late fee after April 16th).

FORMS

Complete the Re-Registration Application and include the following documents:

- _____ Re-registration Application
- _____ Copy of Annual Financial Contribution to the parish
- _____ Volunteer Service
- _____ SMART Application (Only required if you have any changes to your bank account information, the payment due date or payment method).

St. Joseph School Re-Registration Application

GENERAL INFORMATION Please complete entire application. A nonrefundable fee of \$70 is due with this application.
ANNUAL FEES AND GRADUATION FEES ARE DUE BY APRIL 16th. (Add \$20.00 late fee after April 16th)

Family Last Name: _____ Home Telephone: (____) _____

Address:

Number & Street

City

State

Zip Code

Ethnic Origin:

American Indian _____ Filipino _____ Asian _____ Black _____ Hispanic _____ other _____

Mother/Guardian:

Father/Guardian:

Name: _____

Name: _____

Employer: _____

Employer: _____

Work Telephone: (____) _____

Work Telephone: (____) _____

Cell/Page: (____) _____

Cell/Page: (____) _____

Email: _____

Email: _____

CHILD(REN) WHO WILL BE ENROLLED FOR THE 2012-2013 SCHOOL YEAR:

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Are you a supporting member of St. Joseph Parish? _____

Envelope # _____

(Verification of financial contribution to the parish is required.)

Name of Parish you are registered: _____

We are not registered at any parish _____ Will you be able to do volunteer work at St. Joseph School? Yes _____ No _____

(\$400.00 FEE FOR THOSE NOT DOING VOLUNTEER SERVICE.)

Important Information: Tuition payments will be made from July to May to First Investors Federal SMART Tuition Management Program. No tuition payments are made directly to the school. You are being automatically re-enrolled with SMART. Please make us aware of any changes to your bank account information, the payment due date or payment method. Any tuition payment made after the date you have chosen must include a \$15.00 late fee. All checks returned from the bank for any reason will incur a \$20.00 fee.

Bills will be paid by: _____ Phone: (____) _____

Last name

First

Middle

Address: _____

Number & Street

City

State

Zip

Signature Required: _____ **DATE:** _____

St. Joseph School Fees and Tuition 2012-2013

PLACEMENT TEST:

NEW STUDENTS (*Due with application*) \$ 15.00

FEES PER FAMILY:

NON-REFUNDABLE REGISTRATION FEE (*Due with application*) \$ 70.00

2 AUCTION DINNER TICKETS: \$ 100.00

FEES PER CHILD:

ANNUAL FEES (\$135 Book Rental, \$15 Test, and \$10 Insurance): \$ 160.00

CANDY FUNDRAISER (3 Boxes of Chocolates=90 items @ \$2.00 per candy): \$ 180.00

TOTAL:

For One Child	\$ 510.00
For Two Children	\$ 850.00
For Three Children	\$ 1,190.00
For Four Children	\$ 1,530.00
For Five or more Children	\$ 1,870.00

ADDITIONAL FEES:

Kindergarten Supplies Fee: (includes Backpack) \$ 100.00

8th Grade-Graduation Fee: \$ 60.00

All applicable fees listed above must be paid in full by April 16, 2012

(Add \$20.00 late fee after this date)

Volunteer Service (Mandatory)

50 SERVICE HOURS (\$8.00 PER HOUR) REQUIRED FROM EACH FAMILY \$ 400.00

Coupons for hours worked must be turned into the school office to receive proper credit.

TUITION CHURCH SUPPORTING:

NON-CHURCH SUPPORTING:

Verification of financial contribution to the parish is required.

	<u>ANNUALLY</u>		<u>MONTHLY</u>	
1 CHILD	\$ 3,245.00	\$ 295.00	\$ 3,586.00	\$ 326.00
2 CHILDREN	\$ 5,357.00	\$ 487.00	\$ 5,907.00	\$ 537.00
3+CHILDREN	\$ 5,951.00	\$ 541.00	\$ 6,534.00	\$ 594.00

TUITION PLAN:

Monthly tuition payments will be paid directly to SMART TUITION from July to May, please do not send payments to the school. New families may choose to pay on the 10th, 20th or 30th of the month. Families re-enrolling will automatically be re-enrolled with SMART Tuition (Please make us aware of any changes to your bank account information or payment due date). Any tuition payment made after the due date must

ST. JOSEPH SCHOOL

Explanation of Volunteer Service Hours

The tuition and fees cover only a part of the total cost of the education of your children. Therefore, your support of St. Joseph School by sharing in the work is required. For the coming school year, each family will be required to work a total of 50 volunteer service hours between June 01, 2012 and May 15, 2013. Families may choose to pay a \$400.00 Home Assistance Fee instead of working the service hours. **Families who work part, but not all, of the Volunteer Service hours will be billed \$8.00 for each hour not worked.**

VOLUNTEER SERVICE - Please refer to the list below for types of volunteer service from which families may choose to complete their hours. Check your preference and turn in with the completed registration forms. All volunteer service hours are credited for actual hours worked. **Coupons for hours worked must be turned into the school office to receive proper credit.**

TYPES OF VOLUNTEER SERVICE (check your preference):

- | | |
|--|--|
| <input type="checkbox"/> BINGO FLOOR | <input type="checkbox"/> C.C.D. |
| <input type="checkbox"/> BINGO KITCHEN | <input type="checkbox"/> HEALTH |
| <input type="checkbox"/> DONATE FOOD TO BINGO KITCHEN | <input type="checkbox"/> AUCTION |
| <input type="checkbox"/> BOOK FAIRS | <input type="checkbox"/> PUBLICITY/MARKETING |
| <input type="checkbox"/> ROOM MOTHER/GRADE | <input type="checkbox"/> CULTURAL EVENTS COORDINATOR |
| <input type="checkbox"/> STUDENT KITCHEN | <input type="checkbox"/> HOSPITALITY |
| <input type="checkbox"/> DONATE OFFICE SUPPLIES | <input type="checkbox"/> YEAR END PLAY DAY |
| <input type="checkbox"/> LUNCH YARD DUTY (5HR. MIN. PER YR.) | <input type="checkbox"/> GIFT CARDS FROM STAPLES, OFFICE DEPOT
OFFICE MAX, AND COSTCO |

IF BOTH PARENTS ARE UNABLE TO COMPLETE SERVICE HOURS, THEY MAY ARRANGE TO HAVE A FAMILY MEMBER (18 YEARS OR OLDER) COMPLETE THE HOURS FOR THEM.

PRINT FAMILY NAME

OLDEST CHILD'S NAME/GRADE

DATE

ST. JOSEPH CHURCH
550 N. GLENDORA AVE.
LA PUENTE, CA 91744

SAMPLE

December 5, 200_

Dear Mr. & Mrs. _____,

It is time to send our financial statements so that you will have a record of your contributions for your income tax report. Your generosity over the past year has made it possible to finance a number of improvements. Were it not for your continuous help this would be impossible. So on behalf of Saint Joseph Church I wish to thank you.

Our records indicate that you have contributed the following amounts:

Church Contributions	\$
Fiesta Donation	\$
Total tax deductible amount:	\$

Thank you for your past support. Your continued contributions are greatly appreciated.

Sincerely,

Rev. Matthew Cumberland
Pastor